



CLAIM FOR MONEY ORDER STOP PAYMENT

PO Box 8007, Redwood City, CA 94063-0903 (800) 632-4600 (650) 508-0619 fax providentcu.org

POLICY & PROCEDURE:

- A stop payment on a Money Order may only be processed **5 business days after** the item has been issued, and only the PURCHASER of the Money Order can request a stop payment.
- The PURCHASER must complete Sections 1, 2 & 3, and provide all related documentation requested below.

BRANCH: Verify identity of the PURCHASER and fax all required documents (Stop Payment form, Purchaser's ID) to **ACCOUNT SERVICES @ 650-508-0619** for processing or email to **accountservice@providentcu.org**.

SECTION 1 – Description of Purchaser (Member or Shared Member)

_____		_____	
↑ Purchaser's Name		Phone Number	
_____	_____	_____	_____
Address	City	State	Zip

SECTION 2 – Description of Instrument (Money Order)

_____	_____	_____
↑ Check Number	Date Issued	Amount

Reason for Stop		

SECTION 3 – The Undersigned Declares the Following

1. I am the PURCHASER of the instrument (check) described above **and** the instrument was lost or was never in possession.
2. I have provided a copy of my photo ID.
3. **A stop payment fee will be charged per EACH stop placed (consult the Service Charge Schedule for current fees).**

I declare under penalty of perjury that the foregoing is true and correct. I further declare that should the check in question come into my possession at any time in the future that I will return it, un-cashed, directly to Provident Credit Union for purposes of cancellation.

X _____ Date _____
 Purchaser's Signature

BRANCH USE ONLY – Verification of Payee

_____	_____
↑ Type of ID	ID Number and Expiration (include copy of ID and business card to Accounting)
_____	_____
Verified By – Teller's Full Name	Extension

ACCOUNT SERVICES USE ONLY

_____	_____	_____
↑ VP or AVP Finance	Date Processed	Stop Payment Confirmation #
_____	_____	_____
Re-Issued Check/Serial #	Redeposit Funds	Teller Initials