



PAYMENT DUE DATE CHANGE REQUEST

PO Box 8007, Redwood City, CA 94063-0903 (800) 632-4600 (650) 508-7286 fax providentcu.org

Due Date Change Requests are limited to Auto and Personal Loans. Lines of Credit and Mortgage Loans are not eligible.

Email the completed form back to us, either by email: LoanServicingInquiry@providentcu.org or fax: 650-508-7286

PLEASE FILL OUT THE FOLLOWING:

↑ Borrower First Name	Borrower Last Name	Member Number
Co-Borrower First Name	Co-Borrower Last Name	Member Number
Daytime Phone	Email	
Preferred Contact Method:	<input type="checkbox"/> Phone	<input type="checkbox"/> Email
Loan Account Number	Current Loan Due Date - Ex:1/31	Requested Loan Due Date

REQUIREMENTS

Please note that in order to process your request, **the following criteria must be met:**

- You have made the first payment on your loan.
- Your requested due date change is not more than 15 days from your existing due date.
- This is your first request for a due date change. (Only one change is allowed during the term of your loan.)
- Your account must be current, may not be past due, and you must be in compliance with **ALL** terms and conditions of your loan agreement.

DISCLOSURE AND ACKNOWLEDGEMENT

- **Changes to the due date may change my loan's projected payoff date and increase the total interest paid over the loan term.**
- Due Date change requests may impact eligibility for other loan related products such as GAP, Mechanical Breakdown Insurance, Credit Insurance, or Debt Protection. It is my responsibility to review the terms of any payment related protection plans I have purchased or enrolled in to determine the impact on continued eligibility in any of those plans.
- **I understand that it is my responsibility to update any recurring payment setup through my financial institution used to pay my loan.* If I have a recurring payment scheduled and I do not update the transfer date my payment may continue to be transferred to my loan on its current scheduled transfer date.**
 - * A new recurring loan payment form can be obtained by clicking [here](#) or visiting providentcu.org and then submitted through online banking's secure message center for processing.
- **I understand that it can take up to 10 business days to complete the request, if I have a payment due during this time I will make the payment.**
- I agree to be notified of the outcome of this request using the preferred contact method selected above. If I have not selected a preference I agree to be notified via email.

SIGNATURES

X	_____	_____
Signature Borrower		Date
X	_____	_____
Signature Co-Borrower		Date

CREDIT UNION USE ONLY	<input type="checkbox"/> Due Date Change Approved	<input type="checkbox"/> Declined
By (Provident Credit Union Representative)	_____	
	Date	
Comments		